



Texas Department of Motor Vehicles  
 Business Unit # 60800  
 Purchase Order # 0000014678  
 Purchase Order Change Notice (# 1)

**Payment Terms:** NET30    **Freight Terms:** FOB Destination    **Ship Via:** US MAIL    **PCC:** S    **PO Date:** 07/29/2024    **PO End Date:** 08/31/2025    **PO Method:** DG    **Dispatch:** Dispatch Via Print    **Rev Dt:** 08/20/2024  
**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** EXPLORE INFORMATION SERVICE LLC  
 PO BOX 203489  
 DALLAS TX 753203489  
 United States

**Ship To:** 1P00 - TxDMV Warehouse  
 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Ship To Attention:** Elizabeth Renee Israel

**Bill To:** 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Vendor ID:** 1810572768 1 001

**Purchaser:** Jason K Adams  
**Phone:** 512/465-4181  
**Fax:** 512/465-5641

**Bill To Fax:**

**Email:** jason.adams@txdmv.gov

**Bill To Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

Texas International Registration Plan (TxIRP) Software Maintenance Support Services

PROPRIETARY PURCHASE: This purchase order was advertised under Tx. Govt Code, Chapter 2155.067. The specifications and conditions of this purchase order describe a service that is proprietary to one vendor.

Explore created the TxIRP application with customization to meet inter - and intra-state registration requirements as outlined in the International Registration Plan and Texas Administrative Code, Chapter 217, Subchapter B. There are many components that comprise the TxIRP system and expert knowledge of the functionality of these is necessary in order to provide ongoing software maintenance and support services.

This award is pursuant to RFO# 608-18-5459 and the signed response and clarifications from Explore Information Services, LLC.

This contract began on April 1, 2018 through March 31, 2020 for a two (2) year period. Should both parties agree, this Agreement may be renewed, in whole or in part, for up to three (3) additional two (2) year terms.

This award is for the maintenance only.

Additional requisitions will be necessary for remaining renewals options.

Original Service term was for two years - April 01, 2018 to March 31, 2020, with three two-year renewals.

Requisition #1 Term beginning 4/1/2020 and ending 8/31/2020 - \$140,125.00 under PO #0000005034

Requisition #2 Term beginning 9/1/2020 and ending 8/31/2021 - \$336,300.00 under PO #0000005034

Requisition #3 Term beginning 9/1/2021 and ending 3/31/2022 - \$196,175.00 under PO #0000005034

2nd Renewal Option term beginning 4/1/2022 and ending 3/31/2024

Requisition #1 Term beginning 4/1/2022 and ending 8/31/2022 - \$140,125.00 under PO #0000005034

Requisition #2 Term beginning 9/1/2022 and ending 8/31/2023 - \$336,300.00 under PO #0000011715

Requisition #3 Term beginning 9/1/2023 and ending 3/31/2024 - \$196,175.00 under PO #0000013004.

3rd Renewal Option term beginning 4/1/2024 and ending 3/31/2026

Requisition #1 Term beginning 4/1/2024 and ending 8/31/2024 - \$140,125.00 under PO #0000013004 (POCN #1).

\*Requisition #15359 is for adding \$35,200 to PO #0000013004 (POCN #2)

Requisition #2 Term beginning 9/1/2024 and ending 8/31/2025 under PO #0000014678.

\*Requisition #15379 is for adding \$46,800 to PO #0000014678 (POCN #1) for HB 3297 implementation.

Requisition #3 Term beginning 9/1/2025 and ending 3/31/2026

POCN #1 - 08/20/2024 - JKA

Adding funds for the implementation of HB 3297 - implementing the Program Replacement to the TxFleet application.

Change Orders:

Authorized Signature

*Jason Adams, MS, CTCM, CTCO*

08/21/2024



Texas Department of Motor Vehicles  
 Business Unit # 60800  
 Purchase Order # 0000014678  
 Purchase Order Change Notice (# 1)

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

**Payment:**

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.  
 Special Payment Notes (Advance Payment, Payment Type, etc.)

**Quantity(ies):**

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

**Delivery:**

Delivery of goods shall be in accordance with the delivery requirements of this purchase order, any underlying or associated contract for the goods being purchased and any other requirements set for by TxDMV or state law. Upon delivery, the bill of lading shall include at a minimum the following information: TxDMV Division and Contact Name, TxDMV Purchase Order number, Delivery Address, Vendor contact information and return address. If the vendor has an updated delivery schedule or more accurate delivery date, the vendor shall notify the TxDMV contact immediately. Enter any other special delivery requirements.

Additionally, this Purchase Order is governed by the current TxDMV Contract Affirmations and TxDMV Contract Terms and Conditions, unless modified by Supplemental Conditions approved and provided by TxDMV. These documents can be found at: <http://www.txdmv.gov/contractors-vendors>. For the avoidance of doubt, unless expressly stated otherwise in this Purchase Order or a TxDMV signature document, in the event of a conflict, ambiguity, or inconsistency between or among any Purchase Order documents, all TxDMV documents take precedence over the Contractors documents, if any.

TxDMV Contract Monitor:  
 Renee Israel  
 Renee.Israel@Txdmv.gov  
 512-465-1420

Vendor Contact:  
 John Christenson  
 651-405-4268  
 John.Christenson@exploredata.com

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
1-1	TX International Registration Plan Software Maintenance & Support Services.	30501	920/45	12.0000	MO	\$28,025.00000	\$336,300.00	07/29/2024	
							<b>Schedule Total</b>	<b>\$336,300.00</b>	
<b>Contract ID:</b> 0000005034					<b>ReqID:</b> 0000015377				
Term: 09/01/2024 to 08/31/2025.								<b>Item Total for Line # 1</b>	<b>\$336,300.00</b>

Authorized Signature

*James Adams, MS, CTCM, CTCO*

08/21/2024



Texas Department of Motor Vehicles  
Business Unit # 60800  
Purchase Order # 0000014678  
Purchase Order Change Notice (# 1)

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	Additional Funds for the implementation of HB3297	30501	920/45	1.0000	EA	\$46,800.00000	\$46,800.00	08/20/2024
							<b>Schedule Total</b>	<input type="text" value="\$46,800.00"/>
<b>Contract ID:</b> 0000005034					<b>ReqID:</b> 0000015379			
Term: 09/01/2024 to 08/31/2025.							<b>Item Total for Line # 2</b>	<input type="text" value="\$46,800.00"/>

**Total PO Amount**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

*Louis Adams, MS, CTCM, CTCO*

08/21/2024